

ERNIE FLETCHER
GOVERNOR

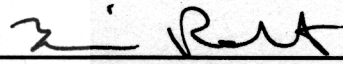
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ERWIN ROBERTS
SECRETARY

MEMORANDUM

PERSONNEL MEMO 04-19

TO: Cabinet Secretaries
Agency Heads
Personnel Executives

FROM: 
Erwin Roberts, Secretary

DATE: November 23, 2004

SUBJECT: Holiday Open House

Governor and Mrs. Fletcher will host a Holiday Open House at the Governor's Mansion on Friday, December 3 from 2:30 to 4:30. Employees should be given up to two hours to attend this event. If you have any questions, please contact my office.